

City of Brodhead, Wisconsin  
**Audit and Finance Committee Minutes**  
**November 16, 2016 @ 4:30 p.m.**  
**City Hall Conference Room**

1. Call to Order: Nyman called the meeting to order at 4:38 p.m.
2. Roll Call determined a quorum was present: Nyman, Naramore, Tallman and Olson. Strommen was absent. Also present was Clerk/Treasurer Withee.
3. Motion by Nyman, with a second by Naramore to approve the minutes from the October 12, 2016 meeting. Motion carried.
4. Public Appearances: No citizens were present.
5. Committee Comments or Questions: Teresa updated the committee on issues with the server for City Hall.
6. Treasurer's Report for October 2016 was reviewed.
7. Budget to Actual as of October 30, 2016 was reviewed.
8. The 2015 audit is coming along.
9. City Budget and Capital Expenditures was discussed. No action taken.
10. Employee Reviews for December will use the same format as last year.
11. Future Agenda Items: Budget; Land purchase details
12. Date & Time for next meeting: December 7, 2016 at 4:30 p.m.
13. Motion by Tallman, with a second by Nyman to adjourn at 5:48 p.m. Motion carried.

Minutes taken by Carol Tallman, Acting Secretary