

Plan Commission & CDA

MINUTES

11/07/2016

6:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Jerry E., Dan B., Doug P, Joe K., John B., Jeremy P., Tammy S and Attorney Mark Schroeder. Absent Michelle L. (Youth in Government)

Agenda topics

APPROVAL OF PREVIOUS MINUTES, PUBLIC APPEARANCES

DISCUSSION	Diane Bassett discussed her intentions to improve her downtown business with the use of Building Improvement Program funds.	
CONCLUSIONS	A motion was made by John B. to approve the minutes of the 10/03/2016 Plan Commission meeting. A second to the motion was made by Joe K. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CITY PARKING LOT SOUTH OF M & J'S BAR

DISCUSSION	Jordy Walmer discussed the plans for the proposed addition to his establishment.	
CONCLUSIONS	It was determined that more research needs to be done to determine zoning and setback issues related to the proposed construction.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

RESOLUTION FROM BRODHEAD WATER & LIGHT

DISCUSSION	The resolution was presented by Attorney Schroeder
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CONCLUSIONS	A motion was made by Dan B. to recommend to council that they approve the resolution authorizing assignment of easements, granting of easements and authorizing execution of documents to effectuate sale.. A second to the motion was made by Joe K. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRELIMINARY CSM FOR GWE REALTY, LLC

DISCUSSION	Todd Hasse presented the preliminary CSM for parcel # 230012-0645.0000 along with some issues that have become apparent. One is the rear setback and another is a right of way along W 3 rd Avenue which involves DNR ownership. To resolve the rear setback, a lot line adjustment is required and the right of way issue needs more research.	
CONCLUSIONS	A motion was made by Tammy S. to approve the preliminary GWE CSM for parcel #23012-0645.0000, subject to approval of the city engineer and department heads, and having a minimum 25' rear yard setback and granting a variance on parcel #23012-0642.0000 which will not require a survey of said parcel. Also, resolving the right of way controversy along W 3 rd Ave from 4 th Street north to the north city limits at Decatur Rd. A second to the motion was made by Joe K. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SOUTHWEST REGIONAL PLANNING
MAP/PINNOW INVESTMENT GROUP

DISCUSSION	Department Heads determined that the map is not warranted. Jeremy Pinnow discussed the completion of his Building Improvement Program project.	
CONCLUSIONS	A motion was made by John B. not to proceed with the map. A second to this motion was made by Joe K. Motion carried. A motion was made by Dan B. to approve payment of \$5,000 to Pinnow Investment Group. A second to the motion was made by Joe K. Jeremy Pinnow abstained. Motion carried.	
		DEADLINE

CLOSED SESSION

DISCUSSION	
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CONCLUSIONS	<p>A motion was made at 6:50 pm to go into closed session by John B and second by Joe K. Motion carried with a unanimous voice vote.</p> <p>A motion was made by John B and a second by Jeremy P. return from closed session at 7:24 pm. Motion carried.</p> <p>A motion was made by Jeremy P to recommend to Council the purchase of the barn, locally known as The Pierce Barn, which is situated on part of parcel #23012-0645.0000 along with part of parcel #23012-0643.0000 lying east of the Mill Race containing approximately 7.5 acres. Also within this motion, he recommends reserving the right of first refusal and or an option to purchase some or all of the previously discussed surrounding properties. A second to the motion was made by Dan B. Motion carried.</p>
SPECIAL NOTES	

FUTURE AGENDA ITEMS/ADJOURN

DISCUSSION	<p>It was determined that we will have a special meeting on Thursday, November 10, 2016 at 3:30 pm to discuss a Building Improvement Program application from Diane Bassett.</p> <p>A motion was made by Jeremy P. to adjourn at 7:55 pm and a second to the motion was made by Joe K. Motion carried.</p>

DISCUSSION	
CONCLUSIONS	
SPECIAL NOTES	