

# Plan Commission Meeting

## MINUTES

10/02/2020 6:00 PM

CITY HALL

<b>MEETING CALLED BY</b>	Mayor Nyman
<b>TYPE OF MEETING</b>	
<b>FACILITATOR</b>	
<b>NOTE TAKER</b>	Jerry Elmer
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	Mayor Nyman, Jerry Elmer, Dan Brown, Richard Peach, RJ Logan, Jaine Winters, Council Rep Paul Huffman, Attorney Mark Schroeder

### AGENDA TOPICS:

CALL TO ORDER. ROLL CALL. PUBLIC APPEARANCES. COMMITTEE COMMENTS OR QUESTIONS.  
APPROVE PRIOR MINUTES.

<b>DISCUSSION</b>	<p>Quorum present. No public appearances No committee comments or questions</p>	
<b>CONCLUSIONS</b>	<p>Dan Brown made a motion to approve the previous minutes of 10/05/2020 meetings. A second to the motion was made by RJ Logan. Motion carried</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### INSTALLATION OF GENERATOR & PROPANE TANK AT LEGION PARK

<b>DISCUSSION</b>	<p>Plans of a fence, concrete pads and equipment for a backup generator to service a Green County radio transmitter/receiver were presented. The proposed site is north of the new water tower near the service road. The existing equipment located on the old water tower will be relocated to the new water tower. Green County departments including Sherriff, Highway, and EMS will utilize the tower. It was indicated during discussion that there is no cost to the city for this arrangement There has been an agreement in place between the City of Brodhead, Green County and BW&amp;L relating to the use of Brodhead property for this purpose and a new agreement is needed for the new site.</p>	
<b>CONCLUSIONS</b>	<p>Richard Peach made a motion recommending the common council enter into a new agreement with Green County and BW&amp;L regarding this new system. A second to the motion was made by Jaine Winters. Motion carried.</p>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NG 7thAVE SUBDIVISION APPLICATION & PLAT REVIEW

<b>DISCUSSION</b>	<p>Combs &amp; Associates presented the proposed 12 lot subdivision for Brodhead Revitalization LLC to be located between 15<sup>th</sup> &amp; 16<sup>th</sup> Streets and 6<sup>th</sup> &amp; 7<sup>th</sup> Avenues on the city's west side. When completed it will consist of eight single family and four 2 family residences.</p> <p>Some concerns voiced by department heads and building inspector are the placement of electric service by BW&amp;L and setback requirements by the building inspector. BW&amp;L would like to see electric service at the street side and the building inspector noted that the current zoning is R-3 but the setbacks on the presented plans are for R-2 zoning. The building inspector also recommended no full basements to be allowed due to high water table, but a split level or raised ranch would be allowed. Public works has no concerns currently. It was noted that the city engineer has yet to review or comment on the plans.</p>	
<b>CONCLUSIONS</b>	<p>Jerry Elmer made a motion to approve the Preliminary Subdivision Plat for Brodhead Revitalization subject to the city engineer's comments, changing the setbacks to meet R-3 requirements, and getting a variance that curb, gutter and sidewalk not be required. A second to the motion was made by Richard Peach. Motion carried.</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

FOLLOW UP ON KARABATSOS BUILDING IMPROVEMENTS.  
 MODIFICATIONS TO BIP. FUTURE AGENDA ITEMS. ADJOURN.

<b>DISCUSSION</b>	<p>Karabatsos has been paid in full.          Future agenda items to include the BIP</p>	
<b>CONCLUSIONS</b>	<p>Richard Peach made a motion to adjourn at 7:53 pm. A second to the motion was made by RJ Logan. Motion carried.</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>DISCUSSION</b>			
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>		<b>DEADLINE</b>

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<b>DISCUSSION</b>			
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<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>DISCUSSION</b>		
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>