

**BID Board**  
**Revitalization Committee Meeting**  
**August 26, 2019**  
**5:00pm**  
**City Hall**

- 1. Call to order:** Meeting was called to order by Mike Olson at 4:58
- 2. Roll Call:**

Present: Chairperson Mike Olson, Doug Pinnow, Nancy Sutherland, Patti Reavis, Jared Arn and Casey Jones via phone.

Absent: Jeremy Pinnow and Erin Menzel
- 3. Approve Previous Minutes:** Motion to approve prior July minutes by Jared Arn and seconded by Patti Reavis. Motion carried.
- 4. Public Appearances:** Police Chief Chris Hughes, Patti Brugger, Tim Rundle and Ron Phillips
- 5. Committee Comments/Questions:** BID will be needing a new secretary as City Clerk Teresa Withee will be resigning 9/11/19; Jared Arn stated he would act as secretary outside of baseball season. We will discuss more at the next meeting.
- 6. Treasurer's Report:** Balance of \$18,443.12 with \$850.00 in outstanding liabilities. Motion by Patti Reavis to approve and seconded by Jared Arn. Motion carried.
- 7. Entrance Signs:** Ron Phillips discussed maintenance concerns moving forward that would not be covered with our maintenance agreement. The plastic high density urethane is breaking down substantially on the signs and previously they have been scraped and repainted. Discussed a composite product that he could have designed with a logo @ 20"x42" x 2 for \$498.00 very minimal maintenance and a 20-year life span.
- 8. Pedestrian Crossing Signs:** They are completed; need to advertise something in the paper so people get used to them.
- 9. Destination Street signs:** Discussion on sizing of signs and amount needed. Casey Jones motioned to table and get pricing.
- 10. District Building needs assessment and inventory:** Tabled to get additional information from Jeremy Pinnow.
- 11. Potential Flower Barrel Replacements:** Concrete planters were out of the pricing budget; we will explore other options.
- 12. Downtown Ash Tree Update:** Mike Olson presented an estimate from Whitney Tree Service to treat the tree for 2 years for \$378.00. Patti Reavis motioned to spend the \$378 on a new Honey Locust Skyline tree planting it to the East of the current tree – Seconded by Casey Jones. – Motion carried.
- 13. Downtown Business District Parking:** Table discussion with Patti Brugger and Tim Rundle regarding concerns with the parking ordinance recommendations and questioned the reasoning behind it. Concern with where tenants are supposed to park and available options for downtown business owners/clients needing parking options as well. Topic of the street cleaner needing to have access was mentioned. Tim Rundle suggested having a designated day of the week where parking was not allowed to address the cleaning of the streets. Patti suggested overnight parking be available on the inside—along Tinker's garden—of West Exchange Street. Discussion on limiting the number of vehicles a "person" should be allowed and option of adding parking permits for tenants. Chief Hughes stated we have numerous options to enforce the parking and that we should have further discussion to reach an agreeable option prior to the ordinance being implemented.
- 14. 2020 Budget Discussion:** Discussion to add weed/shrub maintenance of the entrance signs to the budget and approach Park and Rec/Public works for options.
- 15. Bills:** \$850.00 to Brodhead sign for sign maintenance; Motion by Patti Reavis to approve paying this bill and seconded by Jared Arn. Motion carried.
- 16. Future Agenda Items – Discussion/Action:**
  - \* Budget request/renew the BID as well
  - \* Secretary – Discuss replacement
  - \* Parking ordinance
- 17. Adjourn:** Motion to adjourn at 6:24 by Mike Olson