

# Plan Commission & CDA

## MINUTES

08/16/2016

6:00 PM

CITY HALL

<b>MEETING CALLED BY</b>	Mayor Pinnow
<b>TYPE OF MEETING</b>	
<b>FACILITATOR</b>	
<b>NOTE TAKER</b>	Jerry Elmer
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	Jerry E., Dan B., Doug P., Tammy S., John B. and Attorney Jamie Olson. Absent were Joe K. and Jeremy P.

### Agenda topics

**PUBLIC HEARING, APPROVAL OF PREVIOUS MINUTES, PUBLIC APPEARANCES**

<b>DISCUSSION</b>	No public appearances and the public appearances portion of the meeting was closed.	
<b>CONCLUSIONS</b>	A motion was made by John B. to approve the minutes of the 08/01/2016 meeting. There was a second by Dan B. Motion carried.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**DISCUSSION REGARDING GARAGE AT 501 E 5<sup>TH</sup> AVE**

<b>DISCUSSION</b>	After discussion with the owner and builder, it was determined the best course of action was to seek a variance with the Board of Appeals.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**UITLITY EASMENTS TO ATC**

<b>DISCUSSION</b>	Jeff Peterson presented scenarios where there is a need for him to act on behalf of the city when considering utility easements
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<b>CONCLUSIONS</b>	A motion was made by John B. to recommend to council to allow Jeff Peterson and the city attorney to work with ATC on the easement process and have the authority to sign necessary resolutions concerning the easements. A second to this motion was made by Tammy S. Motion carried	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

CHAPTER 480 OF THE ZONING ORDINANCE

<b>DISCUSSION</b>	Discussion about setbacks, building size and lot coverage of accessory buildings and detached garages.	
<b>CONCLUSIONS</b>	A motion was made by John B. to set a public hearing on 09/06/2016 at 6pm regarding amending ordinance 480-80. A second to this motion was made by Dan B. Motion carried	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

ADJOURN

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>	A motion was made by John B. to adjourn at 7:01pm. A second to this motion was made by Tammy S. Motion carried	
		<b>DEADLINE</b>

<b>DISCUSSION</b>	
<b>CONCLUSIONS</b>	
<b>SPECIAL NOTES</b>	

<b>DISCUSSION</b>	

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