

City of Brodhead

Audit and Finance Committee meeting minutes for the June 20th, 2019 meeting

1. Meeting called to order by Paul Huffman at 3:35pm
2. Quorum was present as determined by roll call: clerk/treasurer Teresa Withee, Andy Strommen, Jennifer Naramore, Sam Woodford, Paul Huffman, Michael Olson. Also present was Rich Vogel, Chief hris Hughes, Linda Faessler, and Rich Bennett
3. Public Appearances: N/A
4. Committee comments and questions: Michael Olson commented about the Rural Fire Association doing a financial analysis vs. an audit.
5. Public works update regarding street repairs: Rich Vogel stated that there was \$111,000 budgeted, and there was \$73,000 left as of the end of May. The streets dept. is planning to hire Green County to complete approximately \$52,000 worth of work. This leaves \$21,000, still ok, but unknown repairs could leave this budget line item tight. Rich also mentioned that:
 - currently garbage and recycling pick up comes out of the street department budget. It was suggested looking at charging residents directly for this, so any increases don't end up affecting the budget available to the streets department.
 - plowing and salting equipment is getting age on it
 - Stormwater Utility generates approximately \$70,000 annually, which is not enough to cover expenses. Perhaps it is time to consider raising rates. Additional revenue could be used to put in storm water drainage.
6. Hiring of court clerk and part time city hall position: There are enough funds available in the budget to hire a full time person for the rest of this year. Then, as discussed in the prior meeting, an increase to the budget would need to be made. After discussion, Naramore made a motion to recommend hiring a full time person for the two positions, at a pay range of \$15-17 per hour. Strommen seconded, motion carried.
7. Future Agenda Items: Rural Fire Association audit recommendation
8. Next meeting: July 11th, 2019; 3:30pm
9. Huffman made a motion to adjourn, Woodford seconded, meeting was adjourned at 4:45pm

Submitted by Andrew Strommen