

Minutes
Monday, May 28, 2019
Business Improvement District (BID) and Revitalization Committee

1. Call to Order: Meeting called to order by Chairperson Mike Olson at 5:03 p.m.
2. Roll Call:
 - Present: Chairperson Mike Olson, Jared Arn, Doug Pinnow, Patti Reavis and Casey Jones, Nancy Sutherland and Erin Menzel
 - Absent: Jeremy Pinnow and Teresa Withee (acting secretary)
 - Others Present: none
3. Approval of previous meeting minutes: Motion by Casey Jones to approve the minutes as presented. Second by Patti Reavis. All ayes; motion carried.
4. Public Appearances: none
5. Committee Comments/Questions: Regarding #14. Prior minutes on downtown district parking: Doug Pinnow requests we get the vote information to Rich Vogel and Chris so they can move forward with parking solutions/options for the downtown buildings accordingly.
6. Treasurer's Report: Balance of \$33,465.24; with \$8,000 in outstanding liabilities for marketing and \$1,000 to \$1,500 for sign maintenance; \$4,500 will come out for bands leaving a balance of \$19,465.24. Motion by Jared Arn to approve the treasurer's report. Second by Casey Jones. All ayes; motion carried.
7. Advertising and promotion initiative: Mike Olson will get the information from Chamber to reimburse for the \$7,200 and get details if the additional \$800 how/was/will be used and reimburse accordingly.
8. Pedestrian Crossing Upgrades to 1st Center Ave: No new updates – still waiting on information from Rich.
9. UniverCity pedestrian safety program & destination street signs: The study did not include this information so we are back to starting over; Nancy Sutherland and Doug Pinnow volunteered to work with someone if we can get a volunteer to take lead on the project for the street signs.
10. District building needs assessment and inventory: Per email from Jeremy Pinnow; he covered the downtown area with the building inspector and the only issues noted by the inspector was doors being handicap accessible from the front entrance for some businesses and side rails. We discussed mailing out form letters to let owners know suggestions and information on funding available from us towards repairs or modifications.
11. Barrels (steel bands failing): Per email from Jeremy Pinnow; he is waiting information from McClaren Machine on if they had found other options available. Discussed the barrel in front of Halfway Café and Doug Pinnow volunteered to make some temporary repairs until we can get further information now that the flowers are all in and we need to wait for fall to replace barrels if necessary.
12. May 22nd Collaborative Meeting: Disappointment with attendance for the meeting, discussed possibility of people just experiencing "burnout" from too many meetings and discussed keeping it to a permanent schedule of two times per year with a meeting in the Spring and Fall.
13. Rich Vogel is waiting on a report back from Butch at Whitney Tree Service.
14. Casey Jones is getting bids for paving a parking lot on his bare lot that lies north of West Exchange Street and east of West Second Avenue. The lot may fit 30 cars. He would appreciate any help the BID could provide to create a public parking lot.
15. Patti Reavis volunteered to update the flag schedule. Nancy will deliver.
16. Doug Pinnow drafted a letter to be reviewed by committee members before being sent to downtown business owners.

17. Motion by Jared Arn, second by Casey Jones to pay bills as follows: 1) \$73.18 to Nancy Sutherland, 2) \$145.00 to Register Print Center, and 3) \$65.70 to First Center Floral. Motion carried.
18. There were no future agenda items
19. The meeting was adjourned by Chairman Olson at 6:00 pm.
20. Next meeting – June 24, 2019

Approved: June 24, 2019