

Special Plan Commission Meeting

MINUTES

03/09/2020 6:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Mayor Pinnow, Jerry Elmer, Dan Brown, Council Rep Paul Huffman, RJ Logan, Jaine Winters, Richard Peach (conference call), Attorney Mark Schroeder.

AGENDA TOPICS:

CALL TO ORDER. ROLL CALL. PUBLIC APPEARANCES. COMMITTEE COMMENTS OR QUESTIONS.
APPROVE PRIOR MINUTES

DISCUSSION	<p>Quorum present. No public appearances Attorney Schroeder noted during the Committee Comments that to be an official newspaper of record, the newspaper must have a bona fide paid circulation. If there is no bona fide paid circulation, a lesser newspaper may be considered for the official newspaper.</p> <p>The minutes of the prior meeting were not ready for approval.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BILL BASSETT BIP APPLICATION

DISCUSSION	<p>Bill Bassett submitted a BIP application for improvements to be done at 1019 1st Center Ave. The improvements include the installation of a new bathroom. The proposed cost of the project is \$11,338. The application appears to meet all necessary requirements.</p>	
CONCLUSIONS	<p>Dan Brown made a motion to approve the Bassett application and a maximum payment of \$5,000 when the project is complete. A second to the motion was made by Jaine Winters. Motion carried.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PATTI BRUGGER BIP PAYMENT REQUEST

DISCUSSION	Patti Brugger submitted receipts totaling \$10299.44 for installation of plaster and insulation at her property. The work was approved for payment in her BIP application. After review, it was noted that some of the materials were purchased prior to the application for the installation of plaster and insulation, and those items are not eligible for reimbursement. The eligible amount for reimbursement is \$9069.88.	
CONCLUSIONS	Dan Brown made a motion to approve the payment of \$4,534.94 to Patti Brugger. A second to the motion was made by RJ Logan. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUTURE AGENDA ITEMS. ADJOURN.

DISCUSSION	Future agenda items may include review of the BIP regarding multiple applications for the same building	
CONCLUSIONS	Jaine Winters made a motion to adjourn at 6:48 pm. A second to the motion was made by RJ Logan Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE