

Plan Commission Meeting

MINUTES

02/04/2019 6:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Jerry Elmer, Mayor Pinnow, Dan Brown, Jaine Winters, RJ Logan, Joe Kohlman, Richard Peach (by conference call) Attorney Schroeder

AGENDA TOPICS: CALL TO ORDER/ROLL CALL/ PUBLIC APPEARANCES/COMMITTEE COMMENTS/APPROVE PREVIOUS MINUTES

DISCUSSION	Quorum present. No public or committee comments or questions		
CONCLUSIONS	Joe Kohlman made a motion to approve the minutes of the 01/16/2019 Plan Commission meeting. A second to the motion was made by Dan Brown. Motion carried		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DENNIS LEDERMAN BIP APPLICATION

DISCUSSION	Review of the application disclosed missing documentation needed to approve it. The applicant is required to provide written cost estimates for the improvements.		
CONCLUSIONS	Dan Brown made a motion to table action on the application until cost estimates are provided. A second to the motion was made by RJ Logan. Motion carried		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

BRIGGS FINAL CSM

DISCUSSION	At the previous meeting, the plan commission approved the Briggs Final CSM although the actual document had the title Preliminary CSM. Attorney Schroeder noted there were no changes required on the Briggs Preliminary CSM		
CONCLUSIONS	Jerry Elmer made a motion to approve the approve the Briggs Preliminary CSM as the Briggs Final CSM. A second to the motion was made by Jaine Winters. Motion carried		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

BRIGHTEN UP BROADHEAD

DISCUSSION	Ideas on how to improve/promote the program were discussed. The plan commission determined it would be beneficial to invite a representative from the firm that first promoted the program to a meeting to advise on how best to move the program forward.		
CONCLUSIONS	Dan Brown made a motion to have a representative from Vierbicher Associates, Inc. come to a plan commission meeting to advise on how best to move the program forward. A second to the motion was made by Joe Kohlman. Motion Carried		
ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE

TERM LIMITS/COMMITTEE MEMBER TERMS

DISCUSSION	In the past, term limits for all city committees were considered. All other committees decided not to adopt term limits except for the Plan Commission. Jerry Elmer and Joe Kohlman will be ending their second three-year term in April 2019. Joe Kohlman indicated that he will not want to return for another term		
CONCLUSIONS	Dan Brown made a motion to remove term limits for the Plan Commission. A second to the motion was made by Jaine Winters. Motion carried		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

FUTURE AGENDA ITEMS/ADJOURN

DISCUSSION
Future agenda items to include discussions on possible sites for the Senior/Community Center, the Dennis Lederman BIP application and the Brighten Up Brodhead improvement program
CONCLUSIONS
RJ Logan made a motion to adjourn at 6:35 PM. A second to the motion was made by Joe Kohlman. Motion carried
ACTION ITEMS

ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE