

Plan Commission Meeting

MINUTES

02/03/2020 6:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Mayor Pinnow, Jerry Elmer, Dan Brown, Council Rep Paul Huffman, RJ Logan, Jaine Winters. Attorney Michael Faust. Absent; Jaine Winters, Richard Peach

AGENDA TOPICS:

CALL TO ORDER. ROLL CALL. PUBLIC APPEARANCES. COMMITTEE COMMENTS OR QUESTIONS.
APPROVE PRIOR MINUTES

DISCUSSION	<p>Quorum present. No public appearances No committee comments or questions</p>	
CONCLUSIONS	<p>Dan Brown made a motion to approve the prior minutes of the 01/22/2020 Plan Commission meeting A second to the motion was made by RJ Logan. Motion carried</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MIKE KING BIP APPLICATION

DISCUSSION	<p>Mr King presented his application for the Building Improvement Program requesting funds to help pay for a rear entry door on his building. The application appears to be in order. The total cost of the improvement will be \$2,500</p>	
CONCLUSIONS	<p>Dan Brown made a motion to approve the application and pay Mike King a maximum amount of \$1,250. A second to the motion was made by RJ Logan. Motion carried.</p>	

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JOHN AND JULIE PIERCE VARIANCE & REZONE OF PN#S 958, 958.1, 959, & 960

DISCUSSION	Todd Hasse discussed the reconfiguration and rezoning of the four parcels owned by John Pierce & Pierce Rev Trust. The proposal included creating a new R-2 parcel on the NW corner of the block, combining parcels 958, 959 and 960 into one C-1 parcel, no changes to parcel # 958.1 and installing a driveway on the north-central portion of the block to access the warehouse. The plan will require variances for setbacks.	
CONCLUSIONS	Plan Commission recommended extending the east property line of the proposed R-2 lot on the NW corner of the block as far to the east as possible so as to still allow a functional driveway to access the warehouse and to come back with the proposed CSM. Plan Commission indicated allowing the new R-2 substandard lot would be permissible due to an existing R-2 substandard lot being located on the NE corner on the block	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PROCESS FOR DISTRIBUTION OF INFORMATION REGARDING LOAN/GRANT PROGRAMS. FUTURE AGENA ITEMS.
 ADJOURN.

DISCUSSION	<p>Review and Approval of Jaine Winters spreadsheet which outlines the Brighten Up Brodhead loan program and the Building Improvement Grant Program. All members of the plan commission agree it is well-conceived and will be a useful tool in explaining the various programs.</p> <p>Future Agenda Items may include and Three Waters Reserve and the Pierce CSM</p>		
CONCLUSIONS			
<p>Jerry Elmer made a motion to adopt the Jaine Winters spreadsheet. A second to the motion was made by RJ Logan. Motion carried. RJ Logan made a motion to adjourn at 6:26 pm. A second to the motion was made by Dan Brown. Motion carried</p>			
ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE