

Plan Commission & CDA

MINUTES

FEBRUARY 1, 2016

7:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Jeremy P., Tammy S., Jerry. E, Dan B., John B., Doug P., Attorney Mark Schroeder. Absent was Joe K..

Agenda topics

PUBLIC HEARING

DISCUSSION	7:02 pm opened public hearing considering repealing Section 480-11A (4) Height Limits on Communication Towers	
	No public attended. Public Hearing closed at 7:04 pm.	
CONCLUSIONS	A motion was made by Tammy S to recommend to council to repeal Section 480-11A (4). Motion was seconded by Dan B. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF PREVIOUS MINUTES

DISCUSSION	January 4 th 2016 minutes.	
CONCLUSIONS	A motion was made by John B to approve the prior minutes. Motion was seconded by Jeremy. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

KUHN NORTH AMERICA, INC FINAL CSM &
UTILITY EASEMENT AGREEMENT

ATTORNEY SCHROEDER

DISCUSSION	The City Engineer, Attorney Schroeder and the Head of BW&L, among others, support the revisions to the CSM and Utility Agreement.	
CONCLUSIONS	A motion was made by Dan B to recommend to Council the approval of the Kuhn North America, Inc. Final CSM & Utility Agreement. A second was made by Jeremy P. Motion carried.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SENIOR/COMMUNITY CENTER, KOBUSSEN BUS CO., KIRCHNER LAND & BUILDINGS, BUILDING INSPECTOR DISCUSSION/POSSIBLE ACTION FUTURE ITEMS

DOUG PINNOW

DISCUSSION	A) Discussion about the proposed Senior/Community facility centered around purchasing existing land and improvements from the private sector or allowing the City to donate the land to build a new facility. Informal polling of the Commission revealed a preference to build a new facility. No action was taken. B) The new building inspector intends to visit the Kobusen site to verify the site plan is being followed. No action taken. C) The new fee schedule for City of Brodhead Building Inspector was handed out. The City of Brodhead has contracted with SAFEbuilt to be the building inspector and Mary Dussling will be their representative for the City of Brodhead. D) It was suggested that the Plan Commission and Board of Appeals have a joint informational meeting. E) It was suggested that Jerry E contact the new owners of the Kirchner land to see if they would be interested in selling a portion to the City. F) Future agenda items could include the possible purchase of private land on the City's south side.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ADJOURN

DISCUSSION		
CONCLUSIONS	A motion was made by Jeremy P at 7:50 pm to adjourn the meeting. It was seconded by Dan B. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	