

# Plan Commission Meeting

## MINUTES

01/07/2019

6:00 PM

CITY HALL

<b>MEETING CALLED BY</b>	Mayor Pinnow
<b>TYPE OF MEETING</b>	
<b>FACILITATOR</b>	
<b>NOTE TAKER</b>	Jerry Elmer
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	Jerry Elmer, Mayor Pinnow, Richard Peach, Dan Brown, Jaine Winters, RJ Logan, Joe Kohlman, Attorney Mark Schroeder.

**AGENDA TOPICS:** CALL TO ORDER/ROLL CALL/  
ORDINANCE 2019-001 SEC. 472-13 REGULATING CSMs

<b>DISCUSSION</b>	Quorum present Attorney Schroeder presented an amendment eliminating the need for a Preliminary CSM	
<b>CONCLUSIONS</b>	Joe Kohlman made a motion to recommend the common council approve the amendment eliminating the requirement for a preliminary CSM. A second to the motion was made by Richard Peach. Motion carried.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**PUBLIC APPEARANCES/COMMITTEE COMMENTS/APPROVE PREVIOUS MINUTES**

<b>DISCUSSION</b>	No public appearances. Mayor Pinnow discussed the upcoming collaborative meeting.	
<b>CONCLUSIONS</b>	Joe Kohlman made a motion to approve the prior minutes of the 12/03/2018 plan commission meeting. A second to the motion was made by RJ Logan. Motion carried	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>DISCUSSION</b>	Lot 2 has been revised to accommodate a two unit		
<b>CONCLUSIONS</b>	Dan Brown made a motion to recommend the common council approve Briggs Preliminary CSM. A second to the motion was made by Joe Kohlman. Motion carried		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**BILL BASSETT BUILDING IMPROVEMENT PROGRAM APPLICATIONS**

<b>DISCUSSION</b>	Bill Bassett presented two BIP applications. It was determined he needs to supply more documents to comply with the application requirements		
<b>CONCLUSIONS</b>	Joe Kohlman made a motion to table the agenda item. A second to the motion was made by Dan Brown. Motion Carried		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>		<b>DEADLINE</b>

<b>DISCUSSION</b>	
<b>CONCLUSIONS</b>	Dan Brown made a motion to approve payment of \$ 5,000 to RJ Logan for the BIP. A second to the motion was made by Joe Kohlman. RJ Logan abstained. Motion carried



FUTURE AGENDA  
ITEMS/ADJOURN

<b>DISCUSSION</b>	Future agenda items may include Briggs Final CSM, Bassett BIP application and the Collaborative Meeting		
<b>CONCLUSIONS</b>	Joe Kohlman made a motion was made to adjourn at 6:37 PM. A second to the motion was made by RJ Logan. Motion carried		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>		<b>DEADLINE</b>

