

Plan Commission Meeting

MINUTES

01-06-2020 6:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Mayor Pinnow, Jerry Elmer, Dan Brown, Council Rep Paul Huffman, RJ Logan, Jaine Winters. Attorney Mark Schroeder

AGENDA TOPICS:

CALL TO ORDER. ROLL CALL. PUBLIC APPEARANCES. COMMITTEE COMMENTS OR QUESTIONS.
APPROVE PRIOR MINUTES

DISCUSSION	<p>Quorum present. No public appearances No committee comments or questions</p>	
CONCLUSIONS	<p>Richard Peach made a motion to approve the prior minutes of the 12/02/2019 Plan Commission meeting A second to the motion was made by RJ Logan. Motion carried</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BILL BASSETT BIP PAYMENT-HVAC INSTALLED

DISCUSSION	<p>Bill Bassett presented an invoice for work done on his project that was significantly higher than the proposal included in his original application. The invoice amount was well over \$10,000 which would qualify him for a maximum reimbursement amount of \$5,000. Bill Bassett requested to amend the original application to include the extra cost.</p>	
CONCLUSIONS	<p>Dan Brown made a motion to approve amendment to the Bassett application and pay Bill Bassett the maximum amount of \$5,000. A second to the motion was made by Richard Peach. Motion carried.</p>	

PATTI BRUGGER BIP APPLICATION INTERIOR REMODEL

DISCUSSION	Patti Brugger application for BIP funds was missing a digital photo and project plan. The total cost of the project is estimated at \$10,493. Since work being done includes only insulation and plaster, it was determined the project plan could be waived in this instance.		
CONCLUSIONS	Richard Peach made a motion to approve the application and reimbursement, when completed, of up to \$5,000 subject to Patti Brugger delivering a digital photo of the project to the city clerk. A second to the motion was made by Jaine Winters. Motion Carried		
ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE

BRODHEAD REVITALIZATION LLC BIP APPLICATION FOR SOUTH ENTRANCE UPGRADE

DISCUSSION	Mike Olson discussed the improvements on the property located at 1035 1 st Center Ave. which will include new awnings, windows and painting. The estimated cost for the project is \$13,8740.88 which qualifies for the maximum reimbursement of \$5,000		
CONCLUSIONS	Dan Brown made a motion to approve the Brodhead Revitalization LLC application and reimbursement, when completed, of up to \$5,000. A second to the motion was made by R.J. Logan. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE

THREEWATERS RESERVE. PROCESS FOR DISTRIBUTION OF INFORMATION REGARDING LOAN/GRANT PROGRAMS.
 FUTURE AGENDA ITEMS. ADJOURN.

DISCUSSION	<p>Members from Three Waters Reserve presented information on the conservancy and possible scenarios in which the city could purchase and or annex the property formerly known as the front nine of the Decatur Country Club. There are many questions from the plan commission, and it was suggested that the plan commission members tour the property in the spring and have Three Waters Reserve provide examples of agreements with other municipalities for the plan commission to review</p> <p>Jaine Winters created and presented a comprehensive spread sheet containing information regarding the loan and grant programs the plan commission and CDA oversees. All members of the plan commission agree it is well-conceived and will be a useful tool in explaining the various programs.</p> <p>Future Agenda Items may include Review and Approval of Jaine Winters spreadsheet and Three Waters Reserve</p>		
CONCLUSIONS			
Richard Peach made a motion to adjourn at 7:02 pm. A second to the motion was made by RJ Logan. Motion carried			
ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE